

Course Overview

Carrying out a range of moving, packaging and stock-taking roles and duties in a warehouse environment.

Role Overview

Warehouse Operatives work in a variety of warehouse environments. Work activities include taking deliveries, checking for damaged/missing items, storing goods, moving stock by various methods, picking/packing orders, loading goods for dispatch, maintaining stock records and documentation, and cleaning. They are required to safely use a range of equipment, machinery and vehicles, as relevant to their role and setting. This could include mechanical racking systems, materials handling equipment (MHE) or fork lift trucks.

Knowledge

- Safe driving and/or operating techniques to standard and as trained, relating to MHE
- Safe use of equipment and machinery (such as MHE, vehicle and delivery systems); where to find instructions/guidance; consequences of incorrect use.
- use of warehouse systems and processes relating to packaging, moving and receiving stock
- Basic IT applications and other relevant technology and systems, including warehousing management, data capture, radio and barcoding systems to ensure the safe and efficient processing of goods.
- Effective communication with customers that store goods with the company/colleagues.
- Structure of the industry; methods and modes of transport; roles available within the sector in general and in relation to their own career aspirations.

Skills

- Operate and handle equipment safely and efficiently as required for their role, such as Forklift Trucks, High Reach Trucks, Powered Pallet Trucks or Man Up Trucks.
- Comply with appropriate rules, regulations and processes for safely and efficiently moving, handling, packing and unpacking different items, both manually and using relevant equipment.
- Work individually and as part of a team to safely move and handle objects.
- Safely and efficiently load and unload items into and from vehicles, buildings, containers, lift vans, crates and/or boxes.
- Use correct equipment and procedures to record receiving or stowing goods.
- Promote the values of the organisation
- Use IT applications and other relevant technology and systems.

Behaviours

- Demonstrate integrity, credibility, honesty, positivity and personal drive.
- Take ownership for own performance and training.
- Show personal commitment to minimising the effect of work activities on the environment.
- Adapt to and embrace the use of relevant technology, systems and equipment.

Professional Recognition and Progression

With a Level 2 Apprenticeship Standard in Supply Chain Warehouse Operative you can progress to a Level 3 Supply Chain Practitioner or Level 3 Team Leader



Typical Duration
12 Months



Funding Value
£5,000



Training Method
Blended

End Point Assessment:

End Point assessment for Apprenticeships is completed between 30-90 days of completion.

Assessment Methods:

- Interview underpinned by a portfolio of evidence
- Observation with questions

What to expect from us

- Tailored learning plans to support each individual
- Dedicated and professional account management & recruitment
- Highly experienced tutors and delivery support team
- On going support throughout the Apprenticeship.
- Monthly visits from our Skills Coaches / Teams calls
- Designated safeguarding officer

Contact us:

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